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| MEETING DETAILS | |
| **Date and time:** | 9.30am to 2.30pm Friday 15 August 2014 |
| **Venue:** | Conference Room 3, Manukau Super Clinic, 901 Great South Road, Manurewa |

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| Committee Members | |
| Murray Leikis (Chairperson), David McGregor, Michael Papesch, Rachael Walker, Tonya Kara, Kay McLaughlin, Kelvin Lynn, Fredric Doss, Jo-Anne Deane, Nick Polaschek, Janine Cochrane, John Schollum, Ian Dittmer, Chris Hood | | | |
| **Apologies** | | Jo-Anne Deane, Janine Cochrane, Lucia Bercinskas | |
| **By Invitation** | | Dr Hla Thein, Dr Mark Marshall and Catherine Tracy Manager | |
| **Minutes Taken By** | | Prue Fieldes | |

| **No.** | Item | | Discussion/Action | | **Responsibility** |
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| Presentation | | | | | | |
|  | Dr Hla Thein, Dr Mark Marshall + Catherine Tracy  CMDHB – | The meeting discussed the Middlemore policy for Home First Dialysis. The policy was developed to change the practice within the DHB on dialysis modalities and the discussions with patients on the best dialysis choices. A significant outcome of the policy has been to engage staff on their approach to discussions with patients on their dialysis choices. The policy has been moderated a little as it has developed. It was felt that in CMDHB there is likely to be a maximum uptake of around 50% home dialysis due to the DHB population mix.  Other changes at CMDHB were the development of the ADAPT protocol which is to insert PD catheters for acute dialysis as a means of starting on a track leading to home dialysis from the time of first presentation. This project is being led by Dr Chris Hood.  Mark Marshall also commented that there needs to be better training of staff (both Doctors and Nurses) in home dialysis and in methods of patient education. There needs to be better tools available to support pre-dialysis education.  The NRAB noted that the ‘Access to Dialysis’ document was last reviewed in 2009; the NRAB considered that it should be reviewed again. Murray to circulate to NRAB members for comment and will lead the review of this. | | **Murray** | |
| General Business | | | | | | |
| Declaration of Conflict of Interest to any of the following agenda items | |  | |  | |
| 1 | Review of the Board minutes recorded at the previous meeting held on **9 May 2014,** and subsequent correspondence – **Open Discussion** | The meeting endorsed the minutes of the last meeting. Murray asked Michael to prepare the public version of the minutes. Nick will look at placing the minutes on the public website. | | **Nick**  **Michael** | |
| 2 | Review of the action points recorded on **9 May 2014 – Open Discussion** | * Murray has emailed HODs re home haemodialysis patients and use of IV iron, the use of which the NRAB supported. The meeting noted a formal survey from ANZSN regarding home IV iron use was pending. * Nick has circulated the “Home dialysis patients as medically dependent electricity consumers” document. * Ian has confirmed funding of PD registry through PUC code to ADHB. * The NRAB website has the latest version of the transplant allocation model. Ian clarified that waiting time commences from the time of the 2nd tissue typing. * Other action items are in today’s agenda. | |  | |
| 3 | Review of the public version of NRAB minutes from the meeting held on **9 May 2014 Open Discussion** | The public version of minutes for 9 May to be done and then distributed once agreed. | | **Michael** | |

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| Regional Roundup | | | | | | |
| 4 | Northern  Waikato  Central  Southern | The meeting discussed a number of personnel moves in the Northern region, and the plans for their replacement.  Nothing to report.  There is to be a regular clinical meeting 3 times a year between Capital and Coast, Hawkes Bay and MidCentral, with Nelson/Marlborough to be invited on a phone-in basis as needed. The first meeting later this year and will involve the Service Leader and Clinical Leader from each service. The meeting noted Alastair Macdonald’s retirement later this year.  The meeting noted a number of impending staff movements in the Southern region. Christchurch has done their first ABO incompatible transplant. The Southern DHB has established a home supported dialysis programme similar to CDHB. | | |  |
| New Business | | | | | | |
| General | | | | | | |
| 5 | NRAB Structure, Composition, and Function - **All** | The meeting welcomed its new member, Nick Cross as Chair of the National Renal Transplant Service (ex officio). | | |  |
| 6 | NZ Chapter of the ANZSN - **Murray** | * Murray is having first formal ANZSN meeting in Melbourne on 24 August as a councillor. He will enquire as to where the constitutional review is at and what Governance structures will be in place for the NZ Chapter. * The New Zealand Nephrology meeting is in Christchurch on October 16-17, with 2 guest speakers. | | | **Murray** |
| 7 | Nephrology Advanced Training | There has been concern for some time that training for advanced trainees in NZ has been disjointed and that there may not be enough jobs for trainees when they complete their training. Many trainees are therefore doing dual training with general medicine which will take a minimum of 5 years. Jo Dunlop and Janak de Zoysa, who are on the Nephrology SAC, are working with the RACP to see if a national training scheme could be developed. It would need to be centrally managed, have a transparent entry process and a training plan available for each trainee for the whole of training. It may need to have limited spaces to avoid too many people being trained and not get jobs at the end. Candidates could put in preference of where they want to want to train. The NRAB supported this approach and Murray will write to Jo top confirm this and to suggest that the NZ Chapter of ANZSN and the HODs will need to be involved. | | | **Murray** |
| 8 | Tier 2 document update - **Nick** | Following on from the 9 May meeting, the NRAB confirmed the approach agreed at the last meeting : to initiate a workstream for updating both the Tier 2 document and Standards and Audits document.    Ian volunteered to lead the project, with Kelvin, Tonya, Kay and Fredric to be part of group. Ian to send out a draft of the document to wider group, together with Carmel (KHNZ) and Jenny Walker as current chair of the Standards and Audits committee.  The NRAB noted that some of the standards, the latest audit report shows quite wide variance across the country. The standards need to be looked at ensure they are appropriate. Kelvin will send previous review of the Standards and Audits documents to Murray.  Funding for ANZData could be included in Standards. There is a list of publications that would be of assistance to the MOH to see the value of ANZDATA. Tonya to send Nick the link.  Transplant standards could be assessed by the National Renal Transplant service once this is formally organised. | | | **Ian/Tonya/**  **Kelvin/Kay/ Fredric**  **Kelvin**  **Tonya** |
| 9 | PTAC Nephrology subcommittee - **Murray** | PTAC Nephrology subcommittee is to have first meeting in the first week in September.  Neo-recormon to be replaced with Eprex from 1 September. Rachael to check that Pharmacists have been trained/ informed regarding Eprex syringes. Rachael to send resources so they can be embedded in these minutes.  Gabapentin is being looked at by Pharmac.  The meeting discussed the high cost of medications for CKD patients but considered that it was hard to distinguish renal patients from other patients who also have high costs of prescriptions. There is also access to WINZ support for prescription costs if finances are of concern.  Cinacalcet and Renal Vitamin Pill are still awaiting decisions from Pharmac. | | | **Rachael** |
| CKD | | | | | | |
| 10 | CKD pilots / Symposium / National Strategy – **Nick/Kelvin** | Nick Polaschek had sent around the final version of the CKD consensus document which everyone endorsed. Murray to send email to Nick indicating the endorsement.  The next step is to move to implementation. BPAC is to roll out a trial in next 4 weeks. There is potential to get on desktop of 95 percent of GP’s computers having an icon direct to the renal document. | | | **Murray/ Nick P** |
| Dialysis | | | | | | |
| 11 | Electrical Standards - **Murray** | David Semple and Kelvin Lynn went to a meeting yesterday and the electrical standards are almost complete. | | |  |
| 12 | Management of ineligible patients within NZ –  **Jo-Anne Deane** | As Jo-Anne was not at the meeting, there was no update on this issue. There are ineligible patients presenting and so there is an on-going need to conclude this issue. Murray to email Jo re these ongoing issues. | | | **Jo-Anne**  **Murray** |
| 13 | PD Registry Update / PDOPPS update | Funding is sorted for PD Registry through PUC code to ADHB. The formal report has still not been received; Murray will email John Collins following this up. | | | **Murray** |
| 14 | Disaster Planning, patient and service preparedness –  **Nick** | Nick P to check if plans are on NRAB website. The Northern Region is working on Volcanic Eruption action plan. | | | **Nick** |
| 15 | National Tx activity / ANZDATA | No update but it was noted that all three transplanting services currently have more transplants ready to go than surgical time allocated | | | **Ian** |
| 16 | National Renal Transplant Service. | Nick Cross presented an update on this Service. The first meeting of the Operational Group is on 17 September and the larger Governance Group in November. There is new money available for Donor Liaison role for each renal service; about 0.5FTE for non-transplanting services and about 1.0FTE for transplanting services for 3 years. The details for the role description for these positions are still in development.  The Transplant service key deliverable and KPIs will be worked out the Governance Group. Nick Cross will circulate his presentation. | | | **Nick C** |
| 17 | Paired Exchange RFP | “Paired” to be taken out of title. Now to be called “New Zealand Kidney Exchange”. No other update. | | |  |
| **Standard Report Updates** | | | | | |
| 18 | Report on Kidney Health New Zealand | A Pre-dialysis DVD is being developed by Carmel Gregan-Ford.  Information is available through our website on the Kidney Health “Manifesto” which has been sent to the main political party leaders.  Kelvin has been in contact with KHA and confirmed that we can use the K-Cat programme resources for free. Murray and Kelvin are going to meet Kidney Health Australian next week to discuss how we can adapt their resources.  Kelvin is retiring from the Medical Director role at the end of the year. The process for succession is to be gone over in next couple of months and then to advertise later in the year for Medical Director. | | |  |
| 19 | Subcommittee reports  1. Standards & Audits  2. RSA / Nursing Interest Group  3. NZ Board of Dialysis  Practice | Tonya has agreed to be a member of the ANZDATA steering committee on behalf of the Standards and Audits committee and the NRAB.  Jenny Walker is chairing the local Standards and Audit group; a meeting is due but expectation that the 2012 data report will be ready for the NZ Chapter meeting in October 2014 and ideally the 2013 data.  Rachael asked if there was room for National IT System to be looked at again. The impetus was previously there for a National IT System but put on hold whist other major IT projects such as the central region CRISP was developed. Murray to find out if CRISP is still ongoing and report back to meeting on 21 November 2014. Murray to contact Ian to see what Auckland has done.  The Dialysis Board of Practice met with Renal Management in Palmerston North recently and presented to them.  There is a Water Quality Seminar on 5 September and there will be the AGM.  There have been some concerns regarding pharmacy dispensing issues to Home Dialysis patients. Historically Pharmacy Home packs (including prescribed items) have been going out with deliveries, however Fresenius has indicated this to be stopped as they are not licenced to distribute prescription items.  Seven Students are presently doing the Post Graduate Diploma in Health and Science Technology (Dialysis) at Manukau Institute of Technology and will have clinical placements in three DHB’s. One nurse and two haemodialysis clinical technicians have recently passed the Board of Nephrology Examiners Nursing and Technology (BONENT) exams.  An Excel spreadsheet has been prepared by Sheryl Tevi outlining the different services DHBs provide. She will contact the Service Leaders of each department to update the information to make it meaningful and then it can be reassessed. | | | **Tonya Kara**  **Kay McLaughlin /Rachael Walker**  **Murray**  **Fredric Doss** |
| 20 | Renal Service Improvement Project | Nil new | | | **Nick Polaschek** |
| 21 | Update for National Strategy for Pacific Renal Service Development | Still with ANZSN | | |  |
| **Other Business** | | | | | |
| 22 | New Work Streams for 2014/15 | Members to come to next meeting with ideas for new workstreams to progress over next 2-3 years | | | **ALL** |
| 23 | Letter to be Written to Southern DHB | Janine Cochrane unable to attend today’s NRAB meeting. Murray to write to Southern DHB to support her attendance at these meets. | | | **Murray** |
| 24 | Patient Portal | Access to all GP records not available via patient portal. Some DHBs have some links with primary care records. Noted. | | |  |
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| Next Meeting:- Manukau Super Clinic, 901 Great South Road, Manurewa | | | | | | |
| Date: Friday 21 November 2014 | | | Time: 9.30am | **Venue:** Conference Room,Manukau Super Clinic, 901 Great South Road, Manurewa | |